

# School District of Manawa

Board of Education Meeting Agenda - **AMENDED**

August 15, 2022



Google Meet joining information

Video call link: <https://meet.google.com/qkp-hjen-hrv>

Or dial: (US) +1 636-789-8116 PIN: 434 609 696#

1. Call to Order – President Reiersen – **7:00 p.m.** – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. District Showcase:
  - a. Introduction of New Staff
6. Presentations:
  - a. Annual District Health Report
7. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
8. Consent Agenda
  - a. Approve Minutes of July 18, 2022 and July 26, 2022 Board Meetings
  - b. Treasurer’s Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. 1st State Bank - Water and Treat for All District In-service
    - ii. Mid-Western Rodeo - \$150 for GSA
    - iii. First State Bank, Manawa - \$85 for Urgent Needs
  - d. Accept Resignation of 4K Teacher
  - e. Accept Resignation of Girls Basketball Head Coach
  - f. Accept Resignation of Special Education/Clerical Paraprofessional
  - g. Approve District Office/Special Education Clerical Paraprofessional as Presented
  - h. Approve Internal MS Staffing Assignments In Lieu of An Outside Hire as Presented
  - i. Accept Resignation of General Music/Instrumental Music Director as Presented**
9. Any Item Removed from Consent Agenda
  - a.
  - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
11. Correspondence: None this month.

12. District Administrator's Report:
  - a. Student Council Representative - None this month.
  - b. Legislative Update
  - c. Open Enrollment Report
  - d. Curriculum Update
  - e. NEOLA Policy or Administrative Guidelines Technical Changes
13. School Operations Reports:
  - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
15. Director's Reports:
  - a. District Reading Specialist: Highlights - Included in Board Packet
  - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee (Hollman)
    - i. Consider Endorsement of Gifted and Talented Plan as Presented (Action)
    - ii. Consider Endorsement of Expanded StudySync Pilot as Presented (Action)
    - iii. Consider Endorsement of MES Special Education "Water" Field Trips as Presented (Action)
    - iv. Consider Endorsement of MS/HS Special Education "Water" Field Trips as Presented (Action)
    - v. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators (Information / Action)
  - b. Finance Committee (Jepson) No meeting.
  - c. Buildings & Grounds (Griffin) No meeting.
  - d. Policy and Human Resources (Reierson)
    - i. Consider Endorsement of Paid Time Off (PTO) Language for All Staff Handbooks as Presented (Action)
    - ii. Consider Endorsement of Professional Educator Handbook as Presented (Action)
    - iii. Consider Endorsement of Support Staff Handbook as Presented (Action)
    - iv. Consider Endorsement of Teacher Mentor Program Handbook as Presented (Action)
    - v. Consider Endorsement of Special Education Handbook as Presented (Action)

*Special note regarding Handbook Annual Review: Handbooks will be posted to the School District of Manawa website following Board of Education approval of substantive language changes as presented. The Manawa Board of Education will be notified of the date that this handbook (or plan as appropriate) is converted to a version considered compatible for use by individuals with visual impairments or limited vision as per the Office of Civil Rights requirements and posted to the School District of Manawa website. This OCR compatible conversion may impact the appearance of the document (i.e. change in fonts, font sizes, paging in the table of contents, etc.) resulting in technical changes but no substantive changes will be made. Should a substantive change be required, the handbook (plan) will be brought back to the Board of Education for approval.*

- vi. Consider Endorsement of SDM COVID-19 Plan as Presented (Action)
- vii. Consider Endorsement of Permitting More Than Two Students in the LWHS Exchange Visitor Program (PO5114 - NONIMMIGRANT STUDENTS AND FOREIGN-EXCHANGE PROGRAMS) as Presented (Action)
- viii. Discuss School Resource Officer Program (Information / Action)
- ix. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators (Information / Action)
- x. Plan and Schedule Support Staff Job Satisfaction Committee for the 2022-23 School Year - KPI IV. Engagement & Satisfaction (Information / Action)

18. Unfinished Business:

- a. Consider Approval of PO8510 - Wellness as Presented
- b. Consider Approval of PO0155 - Committees as Presented

19. New Business:

- a. Consider Acceptance of Annual District Health Report per PO5310.01 as Presented (Attachment 06a, 06b, and 06c above.)
- b. Consider Approval of Paid Time Off (PTO) Language for All Staff Handbooks as Presented
- c. Consider Approval of Professional Educator Handbook as Presented With PTO Language Revision
- d. Consider Approval of Support Staff Handbook as Presented With PTO Language Revision
- e. Consider Approval of Teacher Mentor Program Handbook as Presented
- f. Consider Approval of Special Education Handbook as Presented
- g. Consider Approval of SDM COVID-19 Plan as Presented
- h. Consider Approval of Permitting More Than Two Students in the LWHS Exchange Visitor Program (PO5114 - NONIMMIGRANT STUDENTS AND FOREIGN-EXCHANGE PROGRAMS) as Presented
- i. Consider Approval of Gifted and Talented Plan as Presented
- j. Consider Approval of Expanded StudySync Pilot as Presented

- k. Consider Approval of MES Special Education Swimming Field Trips for the 2022-23 School Year
  - l. Consider Approval of MS/HS Special Education Swimming Field Trips for the 2022-23 School Year
  - m. Discuss Various Board of Education Structures
    - i. Board by Committee
    - ii. Board of the Whole
    - iii. Other
20. Next Meeting Dates:
- a. August 16, 2022 Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
  - b. August 23, 2022 Back to School Night - 3:30-6:30 p.m. - Both Schools
  - c. August 31, 2022 Finance Committee Meeting - 5:00 p.m. - MES Board Room
  - d. September 6, 2022 Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
  - e. September 8, 2022 Curriculum Committee Meeting - 6:30 p.m. - MES Board Room
  - f. September 19, 2022 Regular Board of Education Meeting - 7:00 p.m. - MES Board Room
  - g. October 6, 2022 WASB Regional Meeting - 6:00 p.m. - Bridgewood Resort 1000 Cameron Way Neenah
  - h. Consider setting a date for a short retreat (90 minutes) to discuss the ideas in Director Krueger's and Riske's presentation
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility
- 1) Staffing
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

### 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

#### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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